

**Aylestone Baptist Church,
Lutterworth Road, Leicester
On Wednesday, 28 October 2009
Starting at 6:00 pm**

The meeting will be in two parts

6.00pm – 6.30pm

Meet your Councillors and local service providers dealing with:-

- Planning applications – football pitches/Aldi/Bloor
- Glenhills Boulevard flats improvement plans
- Aylestone Road shops pavements plan
- Gilmorton Community Orchard
- Community Library Services
- Customer Services
- City Warden
- St Andrews Football Club
- Local Involvement Network Leicester City LINK

6.30pm – 8.00pm

Get involved in your area and planning for the future. There will be presentations and discussions on:

- Highways and Transportation Issues
- Planning applications/issues
- Housing investment plans
- Open Minded Play Space
- Policing Update
- Community Meeting Budget

YOUR community. YOUR voice.

Your Ward Councillors are:

**Councillor Barbara Chambers
Councillor Nigel Porter**

Making Meetings Accessible to All

WHEELCHAIR

Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Services Officer on the details provided.

BRAILLE / AUDIO TAPE – CD / TRANSLATION

If you require this agenda or a particular part of it to be translated or provided on audio tape, the Democratic Services Officer can organise this for you (production times will depend on equipment facility availability). In certain cases, subject to the agreement of the local Councillors, translation facilities can be provided at the meeting.

INDUCTION LOOPS – HEARING AT MEETINGS

We provide a loop system at every meeting for people with hearing aids. If you have a hearing aid, please speak to the Democratic Services Officer at the meeting for further assistance if you think you won't be able to hear what's being discussed. There is also a facility which can help people hear better if you don't have a hearing aid but are hard of hearing, again please speak to the Democratic Services Officer about this.

INFORMATION FAIR

PLEASE SEE BELOW FOR DETAILS OF SERVICE REPRESENTATIVES YOU CAN TALK TO AT THIS MEETING

You can raise matters of concern, give opinions and find out information which may be of use

Planning applications – football pitches/Aldi/Bloor There will be a chance to discuss the above planning applications.	Glenhills Boulevard Flats Improvement Plans There will be an opportunity to find out about the Glenhills Boulevard Flats Improvement Plans.
Aylestone Road Shops Pavements Plan There will be an opportunity to find out more about the Aylestone Road Shops Pavements Plan.	Gilmorton Community Orchard Project Find out more about the Gilmorton Community Orchard Project.
Community Library Services Talk to an officer from the Council's Library Services section.	Customer Services Talk to an officer from the Council's Customer Services section.
City Warden Talk to a city warden from the Council's Environmental Services section.	Local Involvement Network (LINK) Find out more about the Local Involvement Network (LINK)
St Andrews Football Club A representative from St Andrews Football Club will be present.	Ward Councillors and General Information Talk to your local councillors or raise general queries

The first part of the agenda covers formal items which the Councillors need to deal with to ensure that regulations on holding meetings are kept to.

1. ELECTION OF CHAIR

Councillors will elect a Chair for the meeting.

2. APOLOGIES FOR ABSENCE

3. DECLARATIONS OF INTEREST

The first main item on the agenda is Declarations of Interest where Councillors have to say if there is anything on the agenda they have a personal interest in. For example if a meeting was due to discuss a budget application put forward by a community group and one of the Councillors was a member of that group, they would not be able to take part in the decision on that budget application.

Councillors are asked to declare any interest they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

4. MINUTES OF THE PREVIOUS MEETING

[Appendix A](#)

The minutes of the previous Aylestone Community Meeting, held on 21 January 2009 are attached and Members are asked to confirm them as a correct record.

This next part of the agenda covers items where input from you on issues that affect your community is welcomed.

5. HIGHWAYS AND TRANSPORTATION ISSUES IN THE AYLESTONE WARD

Officers from Leicester City Council will be at the meeting to discuss and answer questions relating to highways and transportation issues in Aylestone.

6. PLANNING ISSUES IN THE AYLESTONE WARD

An Officer from the Planning Department, will talk to residents about planning issues in the Aylestone Ward.

7. HOUSING INVESTMENT PLANS

Members of the public will be given a short briefing on the Glenhills Boulevard Flats Improvement Plans.

8. OPEN MINDED PLAY SPACE

Members of the public will be given a short briefing on the Open Minded Play Space Project.

9. POLICING UPDATE FROM LEICESTERSHIRE CONSTABULARY

An officer from Leicestershire Constabulary will be present to give an update on policing issues in Aylestone.

10. BUDGET

Appendix B

Councillors are reminded that they will need to declare any interest they may have in budget applications, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

Jerry Connolly, the Member Support Officer to the Community Meeting will give an update on the Community Meeting budget. Jerry will also present the following budget applications:

- YMCA, YMCA Youth Enterprise - £1,400 **Appendix B1**
- Mrs Angela Dore – Montrose School, Gardening in the School Grounds - £600 **Appendix B2**
- Welford Road LPU, Delivering Service Excellence – £50 **Appendix B3**
- Councillor Nigel Porter, Security Alarms - £500 **Appendix B4**
- Police & Community Support Group, 100% Best Attendance - £300 **Appendix B5**
- St Andrews FC, Funding Floodlights upgrade/repair - £1,000 **Appendix B6**
- Parks Services Area Four and supported by Friends of Aylestone Hall, Aylestone Hall Gardens Tennis Court Fencing - £500 **Appendix B7**
- St Andrews Football Club, Aylestone Summer Soccer Scheme - £1,250 **Appendix B8**
- Groundwork Leicester/L'shire, Gilmorton Community Orchard - Involving young people in construction of kissing gate - £1,000 **Appendix B9**
- Groundwork Leicester/L'shire, Gilmorton Community Orchard – creative interpretation involving young people - £1,000 **Appendix B10**

- Parks Services, Addressing public requests for bins on Aylestone Meadows
- £2,683 **Appendix B11**
- Parks Services, Cleaning the brooks and streams of litter and flotsam
- £1,300 **Appendix B12**
- Parks Services, Support of volunteer workers on Aylestone Meadows LNR -
£3,388 **Appendix B13**
- Parks Services, Volunteering support for community working - £776
Appendix B14
- Spirit of Aylestone Community Group, Carols in the Park 2009 - £559.94
Appendix B15
- Eyres Monsell Allotment and Garden Society, Disabled Toilets for Allotment
users - £2,400 **Appendix B16**

11. ANY OTHER BUSINESS

Help us to make improvements!

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

For further information contact

Julie Harget, Democratic Services Officer or Jerry Connolly, Members Support Officer, Resources Department, Leicester City Council, Town Hall, Town Hall Square, LEICESTER, LE1 9BG

Phone 0116 229 8809 / 8823

Fax 0116 229 8819

Julie.Harget@leicester.gov.uk / Jerry.Connolly@leicester.gov.uk

www.leicester.gov.uk/communitymeetings

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Your Community, Your Voice

Record of Meeting and Actions

6:00 pm, Wednesday, 21 January 2009

Held at: Gilmorton Community Rooms

Who was there:

Councillor Nigel Porter

INFORMATION SHARING – ‘CAROUSEL’ SESSION

The following information stands were sited in the room. Members of the public visited the stands and were given an opportunity to meet Councillors, Council staff and the local Police and to bring enquiries and raise and issues.

Table 1 Ward Councillors

Table 2 Gilmorton Neighbourhood Agreement Consultation

Table 3 Police and Community Support Group

At the conclusion of this informal session members of the public were invited to take their seats and take part in the formal session of the meeting.

23. ELECTION OF CHAIR

Councillor Porter was elected as Chair for the meeting.

24. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Mrs Chambers.

25. DECLARATIONS OF INTEREST

Councillor Porter declared a prejudicial interest in budget application C1, as he was a Member of the Aylestone Meadows Appreciation Society, who had submitted the bid. He stated that he would not discuss the bid.

26. MINUTES OF THE PREVIOUS MEETING

RESOLVED:

That the minutes of the Aylestone Community Meeting held on 17 September 2008 be confirmed as a correct record.

27. UPDATE ON THE LANSDOWNE NEIGHBOURHOOD CENTRE PROPOSALS

Rev Alistair Helm, Vicar of the Church of the Nativity, Cavendish Road, gave a short update on the proposals for the Lansdowne Neighbourhood Centre.

He explained that a steering group, led by Steve Goddard, Head of Community Services had been set up to deal with the legal aspects of the proposals to upgrade the centre, and that one meeting of the group had taken place to date.

Rev Alistair Helm made it clear that the steering group was looking at shared use for the building, and that the centre had been identified as a possible one-stop-shop by Children and Young People's Services.

28. TRAFFIC ISSUES IN AYLESTONE

Paul Commons, Team Leader, Transport Development Section, Regeneration and Culture Department, was present to lead a discussion on traffic issues in the Aylestone Ward.

Paul reported that a major project was to be undertaken in relation to improving the Lutterworth Road/Aylestone Road corridor. A public consultation was to begin, with the intention to begin improvement works by May 2010.

Further consultation was to take place in the late spring around the possibility of introducing resident's parking schemes, particularly in the area close to the cricket ground. Paul explained that a questionnaire would be distributed to every household in that area, and that a scheme would only be progressed if it was favoured by the majority of residents.

Paul reported that there was currently no road safety work ongoing in Aylestone, but that any potholes would be filled if identified. A Member of the Public referred to three instances of high impact collisions with street furniture on Old Church Street in the last five years. In response, Paul explained that only incidents where a person was injured would warrant consideration for road safety work, and that an assessment was carried out every three years to determine which schemes would be undertaken. In response to a question from Councillor Porter around the possibility of increasing the number of traffic-calming schemes carried out annually, Paul stated that the Council completed five schemes per year, and that there was no funding available in the forthcoming financial year to extend this programme.

A further issue that was identified related to illegal parking, and it was felt by several members of the public that motorists often did not realise that they parked illegally on single yellow lines.

It was recognised that problems were rife with vehicles turning out of Church Street, as many motorists had continued to turn right out of the road despite it being prohibited. A Member of the Public suggested that a camera be situated at this location to deter this, and to catch offenders. Paul agreed to feed this back to the traffic impact team though he stated that they were already aware of the issue.

Several Members of the Public felt that there was insufficient parking provision to serve the shops in Aylestone. Paul reported that resident parking schemes also allowed limited waiting areas for shop customers.

29. POLICE JOINT ACTION GROUP (JAG) ACTION PLAN

Members of the public were given a presentation by PC Kevin Butler on the work of the Police Joint Action Group (JAG) and their current action plan for the ward.

It was explained that the Neighbourhood Policing Team comprised of a team leader alongside police constables and community support officers whilst the Neighbourhood Action Team consisted of a citizen focus team as well as police support volunteers and local police officers. PC Butler stated that the local priorities were to tackle and reduce incidents of anti-social behaviour and criminal damage on Belvoir Drive and to tackle similar behaviour in the area known as 'The Square'. The meeting heard that problems with graffiti had recently calmed. The latest 'hotspot' identified was reported as being the spinney by Montrose Road Park.

Members of the public generally felt that there was a need for more opportunities for allowing younger people could meet, and that this provision could help to alleviate the problems of youths gathering on streets. PC Butler reported that consultation

had taken place with young people in connection with looking at ways to curb the problems associated with anti-social behaviour.

30. ENVIRONMENTAL UPDATE

Barbara Whitcombe, City Warden Manager, Regeneration and Culture, gave a presentation on the environmental services provision in Aylestone.

Barbara explained that recent work of the Environmental Services Team included waste management and street cleaning, environmental health and trading standards, licensing and building control and parks and green spaces.

The meeting was informed that 33% of the City's waste was recycled in 2007/08 with a further 9% recovered for use as a fuel, resulting in 42% being diverted from landfill.

Reference was made to the recently commissioned MORI residents survey. The survey concluded that 80% of residents were satisfied with their waste collection service, which compared well to other similar councils.

In terms of cleansing services, the following figures were provided by Barbara, specifically in relation to the Aylestone Ward, between July and December 2008:

Fly-posters removed	257
Fly-tipping removed	50
Abandoned Vehicles Reported	8
Discarded Needles	1
Cable Boxes over-painted	91

In terms of customer satisfaction, 67% of people were satisfied with the street cleansing service in Leicester.

It was reported that there was new legislation around the distribution of free printed matter, such as flyers, in the city. Distributors were now required to apply for a license, and limitations around times and location had been imposed.

In terms of taxi licensing, it was reported that there were 1,271 licensed taxis in Leicester which comprised of 329 hackney carriages and 942 private hire vehicles. The granting of all licenses was subject to regular safety checks.

In respect of environmental health, the following figures around complaints and service requests between July and December 2008 were reported for the Aylestone ward:

Rubbish on Private Land	12
Dog Complaints	38
Pest Control Complaints	55
Domestic Noise Complaints	47
Non-domestic noise and Pollution Complaints	31

It was noted that the number of dog complains was higher in Aylestone than other wards. One Member of the Public felt that the dog control officer should target Aylestone as a hotspot area. It was further stated that there was a need for dog bins in the area.

Barbara explained that the first edition of an environmental newsletter for the Aylestone Ward would be released in February, and ensured that copies be brought to the next community meeting.

31. BMX TRACK AND MULTI USE GAMES AREA

Ian Stapleton, Eyres Monsell Neighbourhood Housing Manager, gave a short presentation on the upgrading of the BMX track and a new multi use games area.

Ian explained that further consultation with local young people was to take place to help to decide the use of the multi games area at the Gilmorton Recreation Space. It was reported that funding from the Big Lottery People's Millions had been secured, with the condition that work must start on site by the end of April and that it be finished by the end of September.

Ian explained that the Princes Trust had worked exceptionally hard to redefine the BMX track, and that he was in the process of organising a party of volunteers to clear the land at the site of the track.

It was reported that the park on Gilmorton Avenue was in a poor condition. It was hoped that a ramp would be installed as an access point to the park. It was also possible that an orchard would be planted within the vicinity.

32. BUDGET

Steve Letten, Members Support Officer, presented the budget and explained that six budget applications had been received.

As the meeting was inquorate, Councillor Porter stated that he was to defer consideration of all applications so that he could discuss each of them with Cllr Mrs Chambers, before any recommendations were made to Cabinet. It was made clear that a decision could be taken prior to the next community meeting.

Therefore, it was agreed that the following applications would be considered by both ward councillors:

- C1 – Aylestone Meadows Appreciation Society
Proposal for funding for meeting room hire
£60 requested from the Ward Community Fund

C2 – Gilmorton Community Group
Proposal for funding for the purpose of Wayferer Breedon Gravel to re-surface the BMX track off the Great Central Way.
£2,000 requested from the Ward Community Fund

C3 - Gilmorton Development Group
Proposal for funding for accessibility links to the proposed multi- use games area. No specific amount requested as application submitted to seek indication of support.

The following applications did not appear on the agenda, and were received at the meeting. It was also agreed that these be considered by both ward councillors.

C4 - Saffron Fete Committee
Proposal for funding to provide advertising, equipment and van hire, first aid cover, hire and cleaning of toilets and administration.
£1,400 requested from the Ward Community Fund

C5 – Saffron Fete Committee
Proposal for funding to provide stewarding and fairground ride hire.
£1,700 requested from the Ward Community Cohesion Fund

It was agreed that the following application concerned the Freeman Ward, and consequently would not be considered by the ward councillors.

C6 – Aylestone Park Residents Group – St Mary’s Sub Committee
Proposal for funding for updated ecological and biodiversity and printing of leaflets.
£350 requested from the Ward Community Fund

33. ANY OTHER BUSINESS

A member of the public explained that he had not received a copy of Leicester LINK magazine for a number of months. The Chair urged anyone who had not been receiving a copy to write their address on a yellow evaluation form and asked the Democratic Support Officer to pass the details on to those responsible for distributing the magazine.

34. CLOSE OF MEETING

The meeting closed at 8:20pm

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Project name	Ward Community Fund	Community Cohesion Fund	Ward Action Plan Budget	Notes	Considered at Ward meeting
2008/2009	3,333	2,000	6,667	Underspend from 2008-2009 carried over into 2009-10.	
2009/2010	5,000	2,000	10,000		
Total	8,333	4,000	16,667		
BMX track			2,000		21 January 09
Access to multi-use games area			2,000		21 January 09
AMAS rent	60				21 January 09
YMCA Youth enterprise		500	500	Agreed – delegated powers	
Monstrose school Gardening project	500			Agreed- delegated powers	
Delivering excellent service			50	Agreed – delegated powers	
Security alarms	500		500	Agreed – delegated powers	
Best attendance	300			Agreed – delegated powers	
Floodlights and replacement door	500			Agreed – delegated powers	
Tennis court fencing	500			Agreed – delegated powers	
St Andrew's FC summer soccer	500			Agreed – delegated powers	

Aylestone Ward Community Meeting Budget : Applications for funding October 2009

Project name	Ward Community Fund	Community Cohesion Fund	Ward Action Plan Budget	Notes	Considered at Ward meeting
Funds allocated already	2,860	500	5,050		
Available	5,473	3,500	11,617		
Football summer school	750			Balance of earlier application	October 09
Community orchard kissing gate project		1,000			October 09
Interpretation board project		1,000			October 09
Rubbish bins – Aylestone Meadows			2,683		October 09
Riverside clean-up			1,300		October 09

Project name	Ward Community Fund	Community Cohesion Fund	Ward Action Plan Budget	Notes	Considered at Ward meeting
Steel storage shed	3,388				October 09
Aylestone Meadows toilets project		776			October 09
Carols in the park	560				October 09
Disabled toilet			2 400		October 09
Total of new applications	5,198	2,776	6,383		

JERRY CONNOLLY
MEMBER SUPPORT OFFICER
0116 229 8823

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Community Fund Proposal Form

Please read the Guide to the Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the Guide to the Community Fund.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

Aylestone

2. Title of proposal

YMCA YOUTH ENTERPRISE

3. Name of group or person making the proposal

YMCA

4. Short description of proposal Please include information on how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

Proposal:

To part fund a community event based in the extensive grounds of the YMCA, Belvoir Drive run during the Easter holiday of 2009.

The aim of the community event is to engage with the community at its broadest with the intention of attracting support for an up and coming youth Venture that would be run by the YMCA on Belvoir Drive, Aylestone.

(The Venture. We are looking to engage with a large number of local youths to offer them support and stimulation, initially on a short course project over Easter but then hopefully on a more permanent basis subject to interest and funding.

This Venture will be based at the YMCA and will be available for people aged between 13-19 years.

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The age range will be split into three groups so that their needs and issues can be addressed appropriately.

The aim is to provide a stable, safe and exciting environment for people where they can socially develop with the guidance of trained staff and benefit from opportunities provided by partnerships.

Over time we hope to develop partnerships with existing youth agencies and integrate with local projects within the immediate environment.

The YMCA can already provide a number of courses and awards for young people to achieve. These awards will give people a sense of achievement and vital social skills that will help them throughout life.)

The aim of this community day is to celebrate Aylestone and its constituents by giving people a chance to show off their skills and talents and learn from others.

There will be a large emphasis on integrating and engaging the local youth in order to provide support and guidance as well as benefit from their vision and determination.

We are in the process of arranging a variety of events and stalls based around the infrastructure of a previous charity day held at the site. We are keen to have display stalls from local community groups advertising their already existing and successful schemes.

We already have many of the standard requirements in place such as insurance and site facilities but finance is sought to provide advertising and distribution for the event, the essential equipment hire and First Aid cover from a suitably qualified organisation such as St Johns Ambulance.

Your support will go a long way to securing the footings of this enterprise

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

£1,800

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
First Aid Cover	250	est
Equipment Hire	250	est
Cleaning of Toilets/ Mobile Toilets Hire	400	est
Administration & Materials	200	est
Advertising & Distribution	300	est
Staffing cost	1400	est

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Total	£1,400
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8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

£400 has been donated by the Joint Action Group to assist with the ongoing Venture. Further bids for the Community Event are being submitted.

9. Who proposed the project? Please provide contact details.

Name of contact person	Teresa RATCLIFFE
Your position in organisation or group	Manager
Name of organisation or group	YMCA
Address	
YMCA Belvoir Drive, Aylestone, Leicester. LE28PW	
Phone number	Email
0116 2440562	tratcliffe@lecesterymca.co.uk

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	Teresa RATCLIFFE
Your position in organisation or group	Manager
Name of organisation or group	YMCA
Address	
YMCA Belvoir Drive, Aylestone, Leicester. LE28PW	
Phone number	Email
0116 2440562	tratcliffe@lecesterymca.co.uk

01162485627

11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Teresa RATCLIFFE
Signature	<i>T. Ratcliffe</i>
Date	19 th January 2009

Please send this completed form back to:

Bhawna Arya, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827

Community Fund Proposal Form

Please read the **Guide to the Community Fund** before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

Aylestone

2. Title of proposal

Gardening in the school grounds

3. Name of group or person making the proposal

Mrs Angela Doore

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

At Montrose School we have an active gardening and environment club that involves pupils from the ages of 3 to 11 years. We would like to ask for some money towards equipment for our club. This money will be spent on a shed for tools, a water butt and tools for the pupils to use. The pupils will directly benefit from the investment but we also hope that this will cascade an awareness of home grown food and environmental awareness into the community. These children are the potential allotment owners of the future and their attitudes to the environment will undoubtedly affect their appreciation of the local area.

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

£600

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Shed	£250	estimated
Water Butt	£50	estimated
Tools – including wheel barrows	£300	estimated
Total	£600	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

No

9. Who proposed the project? Please provide contact details.

Name of contact person	Mrs Angela Doore
Your position in organisation or group	Environment Group Leader (EMAS)
Name of organisation or group	Montrose School
Address Wigston Lane Aylestone Leicester LE2 8TN	
Phone number 0116	Email

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	As above
Your position in organisation or group	
Name of organisation or group	
Address	
Phone number	Email

11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

me	Mrs Angela Doore	
Signature		
Date	24 th March 2009	

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6 FEB 2009 Logged.

Appendix B3

Ward Action Plan Budget Proposal Form

Please read the Guide to the Community Plan Budget before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the Guide to Community Plan Budget.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

2. Title of proposal

3. Name of group or person making the proposal

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear and detailed, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

PROPOSAL: TO SET UP AN AWARD SCHEME UNDER THE BANNER OF 'DELIVERING SERVICE EXCELLENCE'. THE SCHEME WOULD BE CALLED 'DELIVERING SERVICE EXCELLENCE – WARD COMMITTEE AWARD', OR SIMILAR. THIS AWARD WILL CONSIST OF 12 (MONTHLY) AWARDS OF A £20 VOUCHER THAT WILL BE AWARDED TO ANYONE WHO WORKS IN, WITH, OR FOR THE WELFORD ROAD LOCAL POLICING UNIT AND ITS AREA OF OPERATION.. NOMINATIONS FOR THE MONTHLY AWARD MAY COME FROM ANY SOURCE AND BE FULLY INCLUSIVE. THEY MAY INCLUDE SUCH NOMINATIONBS AS, 'LETTER OF THANKS FOR A POLICE OFICER', 'APPRECIATING THE EFFORTS OF A HOUSING OFFICER', 'RECOGNISING THE CONTRIBUTION OF A VOLUNTEER, WORKER OR MEMBER OF THE PUBLIC'. THE POSSIBILITIES ARE EXTENSIVE. A SMALL PANEL WOULD BE THE ARBITERS OF THE AWARD AND DEPENDING ON THE WARD AREA FOR THE AWARD A LOCAL WARD

COUNCILLOR WOULD BE ASKED TO PRESENT THE AWARD.

IT IS INTENDED THAT THE AWARD WILL BOTH ENCOURAGE AND RECOGNISE THOSE WHOSE CONTRIBUTION IMPROVES AND OR DEVELOPS THE 'DELIVERING SERVICE EXCELLENCE' THEME

THE WELFORD ROAD LOCAL POLICING UNIT IS THERE FORE ASKING EACH WARD COMMITTEE THAT RESTS WITHIN ITS BOUNDRY FOR £50.

THE CONCEPT, IDEA AND LOGISTICAL EXECUTION ARE UP FOR DISCUSSION WITH LOCAL WARD COUNCILLORS AND THEIR INPUT WOULD BE MOST WELCOMED.

5. Which priority or priorities in the Ward Action Plan does your proposal support? (Add further rows or continue on a separate sheet if needed).

Priority number and priority description (taken from the Ward Action Plan)	

6. Have you provided any supporting information?

Tick if yes

7. What is the total cost to the Community Meeting?

£50.00
(EACH)

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
12 X £20 VOUCHERS, PROBABLY M & S.	240.00	ACTUAL
Total	£240.00	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

UNSUCCESSFULLY FROM PARTNERSHIP MANAGER

9. Who proposed the project? Please provide contact details.

Name of contact person	SGT ANDY COX 730	
Your position in organisation or group	DEPUTY COMMANDER	
Name of organisation or group	LEICESTERSHIRE CONSTABULARY	
Address WELFORD ROAD POLICE STATION 2 HOULDITCH ROAD LEICESTER LE2 3FE		
Phone number 0116 222 2222 EXT: 5635	Email ANDREW.COX@LEICESTERSHIRE.PNN.POLICE.UK	

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	ABOVE	
Your position in organisation or group		
Name of organisation or group		
Address		
Phone number	Email	

11. Declaration

I have read the *Guide to the Ward Action Plan Budget* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	ANDREW COX
Signature	
Date	04 FEBRUARY 2009

Community Fund Proposal Form

Please read the **Guide to the Community Fund** before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

Aylestone

2. Title of proposal

Security alarms

3. Name of group or person making the proposal

Cllr Nigel Porter

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

Provision of burglar alarms which may be issued to domestic and club premises where, in conjunction with police and Council advice, the alarms would help improve individual and community safety against burglary and other crime and disorder issues.

Costs would cover supply and installation where necessary. Police would be consulted about where the alarms should be installed and the priorities for installation.

Police would hold the alarms and issue them as required.

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

£500

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Burglar alarms	500	estimate
Total		

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

Local police: funds not available

9. Who proposed the project? Please provide contact details.

Name of contact person	Cllr Nigel Porter
Your position in organisation or group	Aylestone Ward Councillor
Name of organisation or group	Leicester City Council
Address	
Phone number	Email

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	As above
Your position in organisation or group	
Name of organisation or group	
Address	
Phone number	Email

11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Cllr Nigel Porter	
Signature		
Date	23 February 2009	

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Logged



Ward Community Fund Proposal Form

Please read the Guide to the Ward Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the Guide to the Ward Community Fund.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

Aylestone

2. Title of proposal

100% Best attendance

3. Name of group or person making the proposal

Police and Community Support Group

4. Short description of proposal. Please include information on how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

100% Best Attendance is a project to encourage Children to attend school, if the children achieve 100% attendance their prize will be a trip to the odean Cinema at Freeman Park and they will also receive a goody bag on leaving the Cinema. with feed back from the schools the pilot last year successfully boosted the schools attendance so we would like to repeat it again this year. The Pilot was supported by the Education Author and the local L.P.U. Average of 70 children from each school

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

£ 300

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Bus travel	£50	Estimate
50 Childs Cinema Passes @ £5	£250	Estimate
Total	£300	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

Castle ward Fund
 Freeman Ward Fund
 Eyres Monsell Ward Fund
 Knighton Ward Fund
 (Jag) Joint action group

9. Who proposed the project? Please provide contact details.

Name of contact person	Carole Blackburn
Your position in organisation or group	Chair Person
Name of organisation or group	Police and Community Support G
Address	
Phone n	

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	Carole Blackburn
Your position in organisation or group	Chair Person
Name of organisation or group	Police and Community Support
Address	
Phone	

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Carole Blackburn
Signature	[Signature]
Date	9.2.2009

Please send this completed form back to:

Bhawna Arya, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827

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Community Fund Proposal Form

Please read the **Guide to the Community Fund** before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

Aylestone

2. Title of proposal

Funding floodlights upgrade/repair damage

3. Name of group or person making the proposal

St Andrews FC

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

1. Upgrade of floodlights to reduce light spillage of light onto nearby houses (see planning app 20081417) to remove planning enforcement which prevented floodlight use before upgrade was installed
2. Repair damaged security door following break-in on premises.

5. Have you provided supporting information? Y Tick if yes

6. What is the total cost to the Community Meeting?

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Complete outstand payment in relation to lights upgrade installation	800	Actual
Repair door damaged during break-in.	200	estimate
Total	1,000	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

Floodlight upgrade – grants from The Football Foundation and Football Stadia Improvement Trust covering around 95% of installation costs

9. Who proposed the project? Please provide contact details.

Name of contact person	Barry Daniels
Your position in organisation or group	Treasurer
Name of organisation or group	St Andrews FC
Address: Canal Street	

Aylestone Leicester LE2 8LA	
Phone number	Email

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	
Your position in organisation or group	
Name of organisation or group	
Address	
Phone number	Email

11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Barry Daniell
Signature	(signed separately)
Date	25 th March 2009

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Community Fund Proposal Form

Logan

Please read the Guide to the Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

LEICESTER CITY COUNCIL

1. Name of Ward

Aylestone

07 AUG 2009

RECEIVED

MEMBERS' SUPPORT

2. Title of proposal

Aylestone Hall Gardens Tennis Court Fencing

3. Name of group or person making the proposal

Parks Services Area 4 & Supported by The Friends Of Aylestone Hall

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

Our proposal is to replace the current chain link type fencing that goes around the tennis courts at Aylestone Hall Gardens.

The current fencing is over 20yrs of age and is now becoming a hazard for tennis players and the users of the gardens. There are a number of holes, wires becoming unattached and fence posts are loose.

The playing surface was resurfaced a couple of years ago and the new fence would complete this popular and well used facility.

The fence is deteriorating weekly and would be very costly to repair so it was felt that it would be more cost effective that it would be replaced with an all steel weldmesh type fencing (The same fencing at tennis courts at Knighton Park and Monks Rest Gardens).

If we don't replace the fence then we run the risk that we may have to close the courts as they will become too unsafe to use.
 The courts are used all year round by all ages and is a very popular facility in the Aylestone area.
 Please contact me if you require more information.

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

£500

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Weld Mesh Perimeter Steel Fencing to go around two Tennis courts at Aylestone Hall Gardens		Approx £10.000
Total		£10.000

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

Parks Services have secured funding from the Risk Management Fund - £2750 towards the cost of the fence, and the rest would be found via the Section 106 fund and Parks Revenue Budget.

9. Who proposed the project? Please provide contact details.

Name of contact person	Gary McMillan
Your position in organisation or group	Park Officer
Name of organisation or group	Parks Services Area 4
Address	
Victoria Park Lodge 2	
London Road	
Leicester	
LE1 7RY	
Phone number	Email

0116 2293638	Gary.mcmillan@leicester.gov.uk
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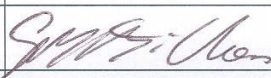
Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	Same as above
Your position in organisation or group	
Name of organisation or group	
Address	
Phone number	Email

11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Gary McMillan
Signature	
Date	6/8/09

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG.

Fax No: 0116 229 8827

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Ward Community Fund Proposal

Please read the Guide to Ward Committee budgets before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to Ward Committee budgets**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Title of proposal

2. Short description of proposal. Please include information on **who will benefit, when they will benefit, and how we will know when the proposal has been successful**.

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information.

Soccer training for young people aged 6—14 in the Aylestone area: a repeat of the very successful programme run in summer 2007 and 2008.

15 hours of sports activities per week over the school holidays July—September based at St Andrews Football Club.

Providing sports activities led by professional trainers for up to 40 children per day.

This will benefit local children by providing a safe opportunity for recreation and legitimate physical activity. It will also help reduce anti-social behaviour within Aylestone by providing alternative interests for young people in the area. Guest coaches from Leicester city FC and ex players have also confirmed they will be attending.

3. Have you provided additional supporting information? Tick if yes

4. What is the cost to the Area Committee?

5. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Sports trainers / coaches (x2) (=10h per week for 6 weeks @ £10 per h)	£1200	actual
Publicity	£150	estimate
Equipment (balls, shin pads, etc.)	£100	estimate
Total	£1500	

6. Have you tried to get funding from this project from anywhere else, either in the Council or from another organisation? If so, please give details

St Andrews Eagles under 10's have agreed to produce the publicity and cover £150 worth of printing costs.

St Andrews football club will provide £100 worth of the necessary equipment.

7. Who proposed the project? Please provide contact details.

Name of contact person	Darren Creed
Your position in organisation or group	Football coach, St Andrews FC Senior committee member and Team manager
Name of organisation or group	St Andrews FC
Address (Ground) St Andrews FC Canal Street Aylestone	
<div style="border: 1px solid black; width: 100%; height: 100%;"></div>	
Phone num	Email: darren.creed@loucoll.ac.uk

Section 2: Delivery agency (this could be an organisation or an individual)

8. Who will deliver the project? Please provide contact details.

Name of contact person	Darren Creed
Your position in organisation or group	Manager SAFC under 10s. Professional trainer
Name of organisation or group	St Andrews Football Club
Address as above	
Phone number: as above	Email: as above

9. If your organisation is a community or voluntary organisation rather than a statutory organisation, such as the Council or the Police, have you got a written constitution?

Tick if yes

Please provide a copy Office use

10. Declaration

I have read the *Guide to Area Committee Budgets* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the Council immediately if any of the information I have given on the form changes.

Name	Darren Creed
Signature	Darren Creed
Date	1.4.2009

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Ward Community Cohesion Fund Proposal Form

Please read the Guide to the Ward Community Cohesion Fund before you fill in this form

Then complete Section 1: Budget Proposal.

*If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Cohesion Fund**.*

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

Aylestone Ward

2. Title of proposal

Gilmorton Avenue Community Orchard – Involving young people in the construction of the Kissing Gate entrance.

3. Name of group or person making the proposal

Groundwork Leicester and Leicestershire

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

We are planting 100 fruit trees to create a Community Orchard. We hope that this will be a valuable area for wildlife, whilst also creating a recreational, and educational, area for the community as a whole.

The Community Orchard will benefit from having a distinct entrance so that the site will be identifiable as a point of interest. We have worked with an excellent local craftsman on another sight of ours, Melton Country Park, who works specifically with groups of young people to create gates. On the 2nd of October we met with the Aylestone Baptist Church Youth Group which enabled us to meet around 40 – 45 young people. On the 5th of October we

met with the youth group who meet at the Gilmorton Community Centre where we met up with around 20 young people. They were really enthusiastic in helping with the Community Orchard and showed specific interest in making the kissing gate to the site. One young person in particular expressed his frustration at how little there was to do in the area, and therefore, seemed excited at the possibility of helping out. Another member of the group seemed really keen when we informed them of how the craftsman worked with them to create the gate, which also meant that they would learn how to make the specific joints that the gate would need. Working with young people from the local area will ensure that they have the opportunity to learn new skills, as well as being able to develop a sense of ownership and pride in what they create, and therefore, with the orchard itself.

We also hope that the young people, once attracted by one activity, such as the kissing gate, will be more inclined towards other tasks, such as scrub clearing, tree planting, and helping with the interpretation on site. This, in turn, will allow them to develop new skills in areas that they might not have ordinarily approached.

In addition to engaging the local young people, being able to provide these features will also help include the wider community as a whole by creating local interest and ownership of the Community Orchard.

5. Which Ward Community Cohesion Fund criterion or criteria does your proposal support? Please give details of how it does this for each criterion (Add further rows or continue on a separate sheet if needed).

Criterion no.	Details of how your proposal supports the criterion
2a)	Being directly involved in constructing the kissing gate will provide the local young people with 'things to do'.
2b)	Working with young people to create the additional features of the Community Orchard will help to create ownership of the orchard. This will also create and strengthen positive relationships between the local young people and older members of the community.
3a)	Completing tasks, such as creating a kissing gate, will provide the young people with the opportunity to make something that they will be proud of. This not only increases their own self-esteem, but also allows the community to share in their achievement.

6. Have you provided any supporting information? Tick if yes

7. What is the total cost to the Community Meeting?

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Kissing gate working with a group of young people.	£1, 000	Actual
Total	£1, 000	Actual

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

The Community Orchard is being funded by Marks and Spencer through the Groundwork Greener Living fund, the value of this grant is £20,000. This fund contributes towards project officer time to work with community groups to transform Gilmorton Open Space into a community resource. Ward committee funding will enable us to increase the reach of the project by involving more young people in practical activities to benefit this site.

10. Who proposed the project? Please provide contact details.

Name of contact person	Kim Hawksworth
Your position in organisation or group	Volunteer Conservation Officer
Name of organisation or group	Groundwork Leicester and Leicestershire
Address Groundwork Leicester and Leicestershire Parkfield Western Park Leicester LE3 6HX	
Phone number 0116 222 0235	Email khawksworth@gwill.org.uk

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

11. Who will deliver the project? Please provide contact details.

Name of contact person	Kim Hawksworth
Your position in organisation or group	Volunteer Conservation Officer
Name of organisation or group	Groundwork Leicester and Leicestershire
Address Groundwork Leicester and Leicestershire Parkfield Western Park Leicester LE3 6HX	
Phone number 0116 222 0235	Email khawksworth@gwill.org.uk

12. Declaration

I have read the *Guide to the Ward Community Cohesion Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Kim Hawksworth
Signature	
Date	13/10/09

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG.
Fax No: 0116 229 8827

Ward Community Cohesion Fund Proposal Form

Please read the Guide to the Ward Community Cohesion Fund before you fill in this form

Then complete Section 1: Budget Proposal.

*If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Cohesion Fund**.*

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

Aylestone Ward

2. Title of proposal

Gilmorton Avenue Community Orchard – Creative interpretation involving young people.

3. Name of group or person making the proposal

Groundwork Leicester and Leicestershire

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

We are planting 100 fruit trees to create a Community Orchard. We hope that this will be a valuable area for wildlife, whilst also creating a recreational, and educational, area for the community as a whole.

Having seen the enthusiasm at each youth club for getting involved in practical projects we have planned for the site, we would like to engage the more local of the groups, based at Gilmorton Community Centre, in designing and creating interpretation for the Orchard itself. We have secured funding through Marks and Spencer to create the interpretation and we are looking for Ward Committee funding so that we are able to work with the young people in this specific aspect of the project. We are currently discussing plans for the interpretation with a local craftsman who is known

for his excellent and creative work, as he is for his work with young people. We hope that the finished interpretation will be a creative and innovative way of educating the community about what wildlife will be seen on site, as well as informing them of the different variety of fruits that the orchard has to offer.

Continued work with the young people will allow us to develop on the relationships that the young people, and the community, will have with the Community Orchard itself. Ownership and pride is key in creating strong and positive relationships with the site and within the community itself.

5. Which Ward Community Cohesion Fund criterion or criteria does your proposal support? Please give details of how it does this for each criterion (Add further rows or continue on a separate sheet if needed).

Criterion no.	Details of how your proposal supports the criterion
2a)	Designing, creating, and being directly involved in the implementation of the interpretation, will provide the local young people with 'things to do'.
2b)	Working with young people to create the additional features of the Community Orchard will help to create ownership of the orchard. This will also create and strengthen positive relationships between the local young people and older members of the community.
3a)	Completing tasks, such as creating and implementing the interpretation, will provide the young people with the opportunity to make something that they are proud of. This not only increases their own self-esteem, but will also allow the community to share in their achievement.

6. Have you provided any supporting information? Tick if yes

7. What is the total cost to the Community Meeting?

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Consultations with the local green wood craftsman, and the young people, in creating the interpretation designs and then working with both to implement the interpretation on site.	£1,000	Actual
Total	£1,000	Actual

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

The Community Orchard is being funded by Marks and Spencer through the Groundwork Greener Living fund, the value of this grant is £20,000. This fund contributes towards project officer time to work with community groups to transform Gilmorton Open Space into a community resource. Ward committee funding will enable us to increase the reach of the project by involving more young people in practical activities to benefit this site.

10. Who proposed the project? Please provide contact details.

Name of contact person	Kim Hawksworth
Your position in organisation or group	Volunteer Conservation Officer
Name of organisation or group	Groundwork Leicester and Leicestershire
Address Groundwork Leicester and Leicestershire Parkfield Western Park Leicester LE3 6HX	
Phone number 0116 222 0235	Email khawksworth@gwill.org.uk

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

11. Who will deliver the project? Please provide contact details.

Name of contact person	Kim Hawksworth
Your position in organisation or group	Volunteer Conservation Officer
Name of organisation or group	Groundwork Leicester and Leicestershire
Address Groundwork Leicester and Leicestershire Parkfield Western Park Leicester LE3 6HX	
Phone number 0116 222 0235	Email khawksworth@gwill.org.uk

12. Declaration

I have read the *Guide to the Ward Community Cohesion Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Kim Hawksworth
Signature	
Date	13/10/09

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG.
Fax No: 0116 229 8827

Ward Action Plan Budget Proposal Form

Please read the **Guide to the Community Plan Budget** before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to Community Plan Budget**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

Aylestone

2. Title of proposal

Addressing public requests for bins on Aylestone Meadows.

3. Name of group or person making the proposal

Leicester City Council, Parks Services, Riverside Team, Adrian Lane

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear and detailed, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

Due to repeated public requests we wish to re-evaluate the use of rubbish bins on Aylestone Meadows. We wish to install 6 bins at key locations and monitor their success or not.

If after a year it can be seen that a difference in site cleanliness is achieved and no increase in costs to the existing service is created, then our current approach of not installing bins on the site will be re-evaluated.

With prior experience in their cost effectiveness we currently do not install bins and do not have a budget for doing so. However as local residents are questioning this we are willing to retry their use but require the funds to buy and install them to do so.

5. Which priority or priorities in the Ward Action Plan does your proposal support? (Add further rows or continue on a separate sheet if needed).

Priority number and priority description (taken from the Ward Action Plan)	
P2	Litter and Street Scene

6. Have you provided any supporting information? Tick if yes

7. What is the total cost to the Community Meeting?

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Broxap Bin BX45 25550-S-Derby x 6 @ 391.00	2,346.00	Actual
Plus delivery	57.00	Actual
Installation £40 x 6	240.00	Actual
Servicing, bin bags for 1 year, 2 per week per bin x 6 x 50 weeks = 600 = 3 packs eco friendly	40.00	Estimate
Total	£2,683.00	

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

No. Existing Leicester Riverside revenue budget does not cover this expenditure.

10. Who proposed the project? Please provide contact details.

Name of contact person	Adrian Lane
Your position in organisation or group	Senior Riverside Officer
Name of organisation or group	Leicester City Council
Address	Riverside Team, Parks Services, Lodge 2, Victoria Park, London Rd., Leicester, LE1 7RY
Phone number	Email
0116 229 4249 int 394249	adrian.lane@leicester.gov.uk

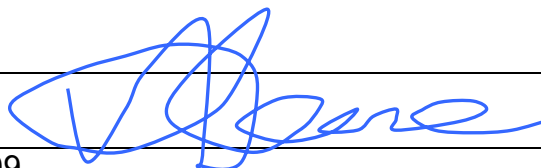
Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

11. Who will deliver the project? Please provide contact details.

Name of contact person	Adrian Lane
Your position in organisation or group	Senior Riverside Officer
Name of organisation or group	Leicester City Council
Address	Riverside Team, Parks Services, Lodge 2, Victoria Park, London Rd., Leicester, LE1 7RY
Phone number	Email
0116 229 4249 int 394249	adrian.lane@leicester.gov.uk

12. Declaration

I have read the *Guide to the Ward Action Plan Budget* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Adrian Lane
Signature	
Date	06 October 2009

Please send this completed form back to:
Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG.

Fax No: 0116 229 8827

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Ward Action Plan Budget Proposal Form

Please read the Guide to the Community Plan Budget before you fill in this form

Then complete Section 1: Budget Proposal.

*If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to Community Plan Budget**.*

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward
2. Title of proposal
3. Name of group or person making the proposal

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear and detailed, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

Litter and flotsam are a significant eyesore on the watercourses throughout the city and including Aylestone Meadows. The responsibility for removing it falls outside of all official agencies remits and so the Riverside Ranger Team launched a successful project to clean the main river. We have recently decided to extend this scheme onto the smaller watercourses many of which pass through the Aylestone Meadows. We are in the process of achieving external funding towards the large equipment costs but need to cover our costs over and above our ordinary running costs for work on the individual areas through Leicester Riverside including Meadows. We are not looking to cover ordinary running costs, nor funds we already put into our volunteer support, but this is a proposed increase in work in areas, and it is only in areas were we can meet this additional cost that we will be able to do the additional work. The additional costs have been worked out in each ward area by judgement of what will be required over the coming twelve months.

5. Which priority or priorities in the Ward Action Plan does your proposal support? (Add further rows or continue on a separate sheet if needed).

Priority number and priority description taken from the Ward Action Plan	
Priority 2	Litter and Street Scene

6. Have you provided any supporting information? Tick if yes

7. What is the total cost to the Community Meeting?

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Auxiliary tools, welfare provision for volunteers, p.p.e for volunteers for twelve months.	1000.00	Estimate
Increased waste costs, 1 skip per twelve months	300.00	Estimate
Total	1,300.00	

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

Yes. The bulk funding for the overall project that covers the whole of Leicester Riverside will come from external sources. The localised funding for work in specific areas needs to be met locally and has not been applied for elsewhere.

10. Who proposed the project? Please provide contact details.

Name of contact person	Adrian Lane
Your position in organisation or group	Senior Riverside Officer
Name of organisation or group	Leicester City Council
Address	Riverside Team, Parks Services, Lodge 2, Victoria Park, London Rd., Leicester, LE1 7RY

Phone number 2294249 int 394249	Email adrian.lane@leicester.gov.uk
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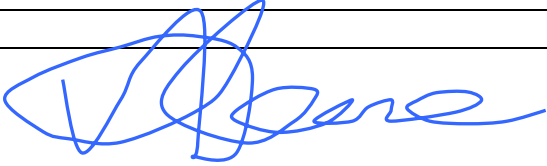
Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

11. Who will deliver the project? Please provide contact details.

Name of contact person	Adrian Lane
Your position in organisation or group	Senior Riverside Officer
Name of organisation or group	Leicester City Council
Address,	Riverside Team, Parks Services, Lodge 2, Victoria Park, London Rd., Leicester, LE1 7RY
Phone number, 2294249 int 394249	Email, adrian.lane@leicester.gov.uk

12. Declaration

I have read the *Guide to the Ward Action Plan Budget* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Adrian Lane
Signature	
Date	06 October 2009

Please send this completed form back to:
Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG.

Fax No: 0116 229 8827

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Community Fund Proposal Form

Please read the **Guide to the Community Fund** before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

Aylestone

2. Title of proposal

Support of volunteer workers on Aylestone Meadows LNR

3. Name of group or person making the proposal

Leicester City Council, Parks Services, Riverside Team, Adrian Lane

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

We currently encourage volunteers to work on Aylestone Meadows on numerous occasions throughout the year. They come from all backgrounds and abilities, and carry out the work for numerous reasons including health (both physical and mental), social responsibility and pride in community, educational reasons both formal and informal, environmental concerns and community cohesion by joining others and/or fostering/developing links across society.

We require a secure storage facility on the site in order use as a focal point for meeting, store low value materials (catering and welfare equipment etc) and hand tools for ease of access and to provide safe storage for personal effects during the working day (ie bicycles they have ridden to the site).

The outcome would be that more people can take part and the support given to existing participants is improved together with vital work carried out on the Aylestone Meadows LNR that otherwise wouldn't be done.

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5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

£3,388.00

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Secure steel storage shed	2,788.00	Act.
Groundworks for location (stone etc)	100.00	Est.
Storage racking	500.00	Est.
Total	3,388.00	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

No. Existing Leicester Riverside revenue budget does not cover this expenditure.

9. Who proposed the project? Please provide contact details.

Name of contact person	Adrian Lane
Your position in organisation or group	Senior Riverside Officer
Name of organisation or group	Leicester City Council
Address	Riverside Team, Parks Services, Lodge 2, Victoria Park, London Rd., Leicester, LE1 7RY
Phone number	Email
0116 229 4249 int 394249	adrian.lane@leicester.gov.uk

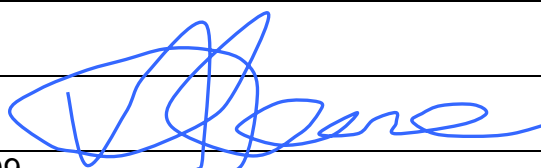
Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	Adrian Lane
Your position in organisation or group	Senior Riverside Officer
Name of organisation or group	Leicester City Council
Address	Riverside Team, Parks Services, Lodge 2, Victoria Park, London Rd., Leicester, LE1 7RY
Phone number	Email
0116 229 4249 int 394249	adrian.lane@leicester.gov.uk

11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Adrian Lane
Signature	
Date	02 October 2009

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG.

Fax No: 0116 229 8827

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Ward Community Cohesion Fund Proposal Form

Please read the Guide to the Ward Community Cohesion Fund before you fill in this form

Then complete Section 1: Budget Proposal.

*If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Ward Community Cohesion Fund**.*

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

Aylestone

2. Title of proposal

Volunteering support for community working.

3. Name of group or person making the proposal

Leicester City Council, Parks Services, Riverside Team

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

We use Aylestone Meadows to encourage people to actively become involved in helping to look after the environment. This address's both issues on the site and social issues by bringing people together and working on something that creates positive attitudes whilst fostering understanding of a common problem facing everyone in the world.

Some of the types of people and groups involved are people carrying out court orders, schools, other youth groups, unemployed, retired and people doing it for health benefits. The work is open to all abilities, ages, sexes and cultures. The coming together of people to work on a common issue that helps people understand and value each other and contributions everyone can make has been and continues to be a core aim of our work.

Another project that has just begun again this year involves two courses for people studying to gain an environmental qualification. The two groups are made up of twelve people in each and both working two full days a week. The groups are a mixture of men and women of all abilities. Last year was the first trial year for this project, which was very successful with the people gaining valuable skills and qualifications some of which could lead to employment. We also have several faith groups who have actively taken part on the site. A growing realisation is that with people out all day our toilet facilities and welfare support is inadequate. All our existing resources are in full use due to the amount of projects we are supporting on site. We wish to purchase an additional portable toilet and tent for use with groups specifically on the Aylestone Meadows part of Leicester Riverside, together with associated welfare equipment.

5. Which Ward Community Cohesion Fund criterion or criteria does your proposal support? Please give details of how it does this for each criterion (Add further rows or continue on a separate sheet if needed).

Criterion no.	Details of how your proposal supports the criterion

6. Have you provided any supporting information? Tick if yes

7. What is the total cost to the Community Meeting?

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Portable toilet	400	Est.
Toilet tent	150	Est.
Toilet chemicals for 1 year	50	Est.
Hand cleaning materials for 1 Year	100	Est.
Water carrier/container x 2	30	Actual
Water boiler (Kelly Kettle) x 2	46	Actual
Total	£776.00	

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

No.

10. Who proposed the project? Please provide contact details.

Name of contact person	Adrian Lane
Your position in organisation or group	Senior Riverside Officer
Name of organisation or group	Leicester City Council
Address	Riverside Team, Parks Services, Lodge 2, Victoria Park, London Rd., Leicester, LE1 7RY
Phone number	Email
229 4249 internal 394249	adrian.lane@leicester.gov.uk

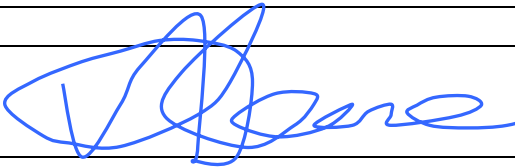
Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

11. Who will deliver the project? Please provide contact details.

Name of contact person	Adrian Lane
Your position in organisation or group	Senior Riverside Officer
Name of organisation or group	Leicester City Council
Address	Riverside Team, Parks Services, Lodge 2, Victoria Park, London Rd., Leicester, LE1 7RY
Phone number	Email
229 4249 internal 394249	adrian.lane@leicester.gov.uk

12. Declaration

I have read the *Guide to the Ward Community Cohesion Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Adrian Lane
Signature	
Date	06 October 2009

Ward Community Fund Proposal Form

Please read the Guide to the Ward Community Fund before you fill in this

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: E well. We can help you with this or do it for you – see who to contact in the **Guid Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling electronically.

Section 1: Budget Proposal

1. Name of Ward LEICESTER C
16 SEI
2. Title of proposal RECE
MEMBERS'
3. Name of group or person making the proposal

4. Short description of proposal. Please include information on how the money will benefit, when they will benefit, and how we will know when the proposal has

It is important that your answer to this question is clear, because we will only pay we can see evidence that the outcomes you describe here have been achieved. further details in your supporting information if you want to.

Proposal: To hold an event for the whole community to join in carol singing led by a brass band at Aylestone Hall Gardens followed by refreshments.

- ✓ The event will be held on Sunday 13 December 2009, and will be the third year that the event has been organised in association with Leicester City Council and Aylestone Bowling Club.
- ✓ The event provides opportunity for children to be involved in a small drama performance. In 2008, singers from the two local primary schools led the carol singing and we will encourage continual involvement from young people.
- ✓ In 2007 there was an estimated attendance of up to 300 people which increased to nearer 400 in 2008. Attendance and positive verbal feedback are the key quantifiable measures of its success.
- ✓ The event has attracted a wide range of people of all ages and backgrounds for 2 consecutive years; a measure of its success.

- ✓ The event is held in the late afternoon to provide the greatest opportunity for the whole community to attend, which will especially benefit young families and older people.
- ✓ The event is advertised via leaflet distribution to the following areas: Old Aylestone, Aylestone Park, Gilmorton Estate, Banks Estate, and Wigston Lane.
- ✓ The event is an occasion for all the community to come together in a space provided for the community. Young and older people can actively celebrate together sharing their experiences and meeting afterwards for refreshments and discussion. The diversity of attendance is a measure of its success.
- ✓ Some of the cost will be spent on publicity to inform new and existing residents of the event that also introduces them to the Aylestone Hall Gardens facility, the Aylestone Hall Bowling Club, the Aylestone Churches of differing denominations, and the wider city of Leicester through the City Council. We hope that people will benefit in the longer term through making links to other organisations, although this is probably not quantifiable.
- ✓ Traditionally the music has been provided by Southfields Concert Brass who makes a charge of £50.00. The band is made up of people of different ages and backgrounds.
- ✓ As a further focus for children we provide glow-sticks at a cost of 0.50p each; these also provide a source of light by which to see the carol sheet.
- ✓ It is important for us to be able to hire a sound system to enable the majority of participants to feel fully engaged with the activity. This facility was improved in 2008, following local feedback in 2007.
- ✓ The Spirit of Aylestone Community Group finds volunteers from within the community to act as stewards. St John Ambulance will also be invited to standby at the event and we would hope to be able to make a donation to this organisation for their services provided.
- ✓ The main event area is erected by local volunteers from the community. The refreshments are also sourced locally and served by volunteers from the Aylestone Hall Bowling Club.
- ✓ The Spirit of Aylestone is a voluntary organisation which continues to exist because of the success of this and other events news of which can be viewed on our website. Its existence is a measurable benefit to the community.
- ✓ The event has a proven formula, which is open to revision through the regular meetings of the Spirit of Aylestone Steering Group.

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

NB: The costs are based on those paid out for the 2008 event.

£ 559.94

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Publicity leaflet and carol sheet printing	289.80	Estimate
To pay costs to brass band	50.00	Estimate
Donation to St John Ambulance	30.00	Estimate
Purchase of glow-sticks for children	70.14	Estimate
Hire of P.A. System	40.00	Estimate
Provision of hot drinks and mince pies	80.00	Estimate
Total	559.94	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

No, the event has previously been part-funded by the community group which relies on voluntary funding.

9. Who proposed the project? Please provide contact details.

Name of contact person	James Fisher
Your position in organisation or group	Treasurer
Name of organisation or group	Spirit of Aylestone
Address: Parish Office, Old Church Street, Aylestone, Leicester. LE2 8ND	
Phone number	Email

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	James Fisher
Your position in organisation or group	Treasurer
Name of organisation or group	Spirit of Aylestone
Address: Parish Office, Old Church Street, Aylestone, Leicester, LE2 8ND	
Phone number	Email

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11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements that guide. I confirm that the information I have given on this form is true. I will immediately inform you if any of the information I have given on the form changes.

Name	James Fisher
Signature	
Date	Wednesday 04 February 2009

Please send this completed form back to:

Bhawna Arya, Member Support Team, 2nd Floor, Town Hall, Leicester City Council
LE1 9BG.

Fax No: 0116 229 8827

Ward Action Plan Budget Proposal Form

Please read the **Guide to the Community Plan Budget** before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to Community Plan Budget**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward Eyres Monsell

2. Title of proposal Disabled Toilets for Allotment users

3. Name of group or person making the proposal

Eyres Monsell Allotment and Garden Society

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear and detailed, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

Leicester City council have offered the society a disabled toilet that will meet user needs.

There is a cost associated with the installation and planning permission that is required for this project.

The society has 2 options on installation

1 Use the councils service

2 Seek prices from other sources

Successful outcome will be when members can use facilities on site in a safe and clean environment and not have to curtail there visits to the allotment when facilities are needed.

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5. Which priority or priorities in the Ward Action Plan does your proposal support? (Add further rows or continue on a separate sheet if needed).

Priority number and priority description (taken from the Ward Action Plan)	

6. Have you provided any supporting information? Tick if yes

7. What is the total cost to the Community Meeting?

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Planning permission		£400
Solar panels		£600
Wind Turbine		£600
Batteries		£200
Plumbing		£150
Site clearance		£200
Project contingencies		£250
Total		£2400

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

Application has been made to grass roots but response is awaited

10. Who proposed the project? Please provide contact details.

Name of contact person	James Brown
Your position in organisation or group	Secretary
Name of organisation or group	Eyres Monsell Allotment Society
Address	
<input type="text"/>	
Phone number	Email
<input type="text"/>	<input type="text"/>

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

11. Who will deliver the project? Please provide contact details.

Name of contact person	James Brown
Your position in organisation or group	Secretary
Name of organisation or group	Eyres Monsell Allotment Society
Address	
<input type="text"/>	

Phone number	Email

12. Declaration

I have read the *Guide to the Ward Action Plan Budget* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	James Brown
Signature	
Date	18 th May 2009

Please send this completed form back to:
 Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827